Picton District A. H. & I. Society Inc.
151 - 155 Menangle Street Picton NSW 2571 - PO Box 34 Picton NSW 2571
markets@pictonshowsociety.com.au | www.pictonshowsociety.com.au
Phone: (02) 4677 2485
ABN: 61 613 759 719

PICTON MARKETS

2026 Dates: May 31 (supporting Ham Fest), August 30 and November 29 (Christmas Market)

APPLICATION FOR TRADE SPACE

Bump-in/out - Sunday 6am - 8am & 2.15pm onwards

Trading Hours: Sunday 8am - 2pm

Applicant Details

Business Trading Name _____

Applicants Name _____

Email _____

Contact Number(s) _____

Postal Address _____

Not For Profit/ Community Group (Proof required): ☐ YES / NO ☐

Hobbyist* (Extra Fees apply) ☐ YES / NO ☐

Table Hire (Limited availability - Cash on the day) No. Required:_____ ☐ YES / NO ☐

Gazebo Hire (Limited availability - Cash on the day) No. Required:_____ ☐ YES / NO ☐

Please provide a copy of your current:

- ☐ Public Liability Insurance with this application
- ☐ NSW Safe Food Handling Certificate
- ☐ Wollondilly Shire Council Temporary Food Vendor Approval Certificate

This can be found at https://www.wollondilly.nsw.gov.au/

- ☐ Detailed description of ALL products and/or services for sale/or promotion
- ☐ **Please Provide photos of your product/display to assist us with your application**

The Picton Show Society reserves the right to refuse any product it deems inappropriate or hazardous. Please ensure you check the NSW Banned Items list found at this web address:
https://www.agshowsnsw.org.au/files/Resources/List_of_Banned_Items_2022_to_2023.pdf

_____

_____

_____

_____

*Hobbyist is a stall holder who does not earn more than $20,000 annually and does not have their own public liability insurance and will elect to pay an Administration Fee to be covered by the Show's Liability Policy for Public Liability only. Your products are not covered.. By signing this application you are declaring that you fit into this category and do not hold an ABN and are aware that products are not covered in any claim.

Site Requirements

Your site size requirements must allow for all setup, display and operational needs, this includes vehicles and towbars. You cannot extend onto or request alteration to any adjourning site in any way. We need to be kind to our neighbours.

Inside sites are limited (tables & chairs included). **Do you require it inside?** ☐ YES / NO ☐

Frontage _____m x Depth _____m Total Area _____x_____

Will your approved vehicle be parked within your site? We have site locations where this is possible but they are limited. There is plenty of room to drive vehicles to site, unload and move to parking areas.
This must be included in your total site size. YES / NO

Fees

Fees are based on per metre squared (min 3 metres) including GST.

General Merchandise / Services			
	Per site	Sites required	Total Fee
Food Vendors	$100		
Food Only - Add Power	$25		
General Stall 3x3	$50		
General Stall 3x6	$75		
Community & Not-for-Profit Charity Groups	$0		
Hobbyist Admin Fee	$20		
		Total Charge	

Please note power is very limited and therefore **LIMITED ELECTRICITY** is being made available - for food vendors located in the food court area (Section F). Those located outside the F area who require power are expected to supply their own **Silent Generators**. All electrical leads need to be tagged and mounted overhead or covered with safety mats to reduce tripping hazards. It is advised to bring your own leads and safety mats.

Water is available around the grounds - please be sensible and use this wisely. If you have waste water, this can not be let onto the grounds or into storm water gutters at any time.

The area behind your site must be kept clean and tidy at all times and be used only for essential stock or equipment. It is the exhibitors responsibility to ensure that all rubbish and equipment is cleared and removed from the site at the conclusion of the event. **Bins are provided for PATRONS use NOT Exhibitors, please take your waste home.**

Shade structures must be adequately anchored and trip hazards eliminated or signed/marked. As our grounds are primarily grass, pegs will be fine.

Vehicles

- **Strictly NO movement of vehicles permitted during event operating hours**, unless pre-approved and escorted by a show committee member.
- **Bump in is between 6am - 7.30am**
- **Bump out Sunday 2.15pm onwards**
- The speed limit is walking pace with hazard lights activated.
- Parking is available at the back of the oval - park sensibly so that others can access/move their vehicles. Note, the public will also be parking here.

Cancellations

A cancellation of your site less than **2 weeks prior** to the event will result in a **forfeit of fees.** A cancellation prior to this date will result in a refund or transfer to a later event.

If the Picton Show Society - Markets Subcommittee is subject to rearrangement, cancellation or postponement, due to unforeseen circumstances such as inclement weather or other circumstances out of the Show Societies control you will be notified at our earliest convenience immediately following a decision, including but not limited to via Social Media. In the event that the Picton Markets is cancelled in whole or part or ceases to operate, the Vendor acknowledges and agrees that they may not be entitled to a refund.

Payment

Once your application is approved, you will be sent a try-booking code and link. You MUST complete payment within 14 days of the issue date. Once bookings are confirmed you will receive a bump in package no later than 2 days prior to the event.

Contract Agreement

- ☐ I and my employees, volunteers and agents shall observe and be bound by the Picton Show Society - Markets Trade Space Terms, Conditions and Regulations as stipulated within this application form. I accept and acknowledge this by signing and dating this document below.
- ☐ I acknowledge and agree that if these Terms, Conditions and Regulations are not adhered to, this can result in the exhibitor not being permitted to attend future events or be discreetly removed from the event.
- ☐ I acknowledge that I have completed this form in its entirety and have attached the required supporting documentation.

Name of Applicant: _____

Signature of Applicant _____ Date Signed _____

On completion of this form, please email this form along with your supporting documentation to markets@pictonshowsociety.com.au