Picton District A. H. & I. Society Inc.
151 - 155 Menangle Street Picton NSW 2571 - PO Box 34 Picton NSW 2571
office@pictonshowsociety.com.au
(02) 4677 2485
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PICTON SHOW 2026

Saturday 24th and Sunday 25th OCTOBER

APPLICATION FOR TRADE SPACE

Show-times - Saturday 8am - 9pm | Sunday 8am - 3pm

Expected Show Attendance 4,000 to 5,000

Applicant Details

Trading Name _____

Applicants Name _____

Postal Address _____

Email _____

Contact Number(s) _____

Please provide a copy of your current:

- ☐ Public Liability Insurance with this application
- ☐ NSW Safe Food Handling Certificate
- ☐ Wollondilly Shire Council Temporary Food Vendor Approval Certificate
- ☐ Proof of NFP/Charity Status

This can be found at https://www.wollondilly.nsw.gov.au/

- ☐ Detailed description of ALL products and/or services for sale/or promotion

Words such as accessories or related products are not acceptable. If you require more space, please attach a separate page.Only these goods listed will be approved to be offered from your site. The Picton Show Society reserves the right to refuse any product it deems inappropriate or hazardous. Please ensure you check the NSW Banned Items list found at this web address: https://www.agshowsnsw.org.au/files/Resources/List_of_Banned_Items_2022_to_2023.pdf

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- ☐ **Please Provide photos of your product/display to assist us with your application**

Site Requirements

Your site size requirements must allow for all setup, display and operational needs, this includes vehicles and towbars. You cannot extend onto or request alteration to any adjourning site in any way. We need to be kind to our neighbours.

Frontage _____m x Depth _____m Total Area _____

Please note power is very limited and therefore **NO ELECTRICITY** is being made available - Food vendors and those requiring power are expected to supply their own **Silent Generators**. All electrical leads need to be tagged and mounted overhead to reduce tripping hazards. Leads on the ground must be covered with safety mats.

Water is available around the grounds - please be sensible and use this wisely. If you have waste water, this can not be let onto the grounds or into storm water gutters at any time.

The area behind your site must be kept clean and tidy at all times and be used only for essential stock or equipment. It is the exhibitors responsibility to ensure that all rubbish and equipment is cleared and removed from the site at the conclusion of the event. Bins are provided for PATRONS use NOT Exhibitors, please take your waste home.

Shade structures must be adequately anchored and trip hazards eliminated or signed/marked. As our grounds are a combination of grass and gravel, it is your responsibility to bring the correct anchorage for either terrain. Those on the 'Back Oval' pegs will be fine.

Lighting for Saturday night - Oval flood lights will be turned on however you will need to provide your own internal light for your stalls.

Vehicles

Will your approved vehicle be parked within your site?

This must be included in your total site size. ☐ **YES/NO** ☐

- **Strictly NO movement of vehicles permitted during show operating hours**, unless pre-approved and escorted by a show committee member.
- **Bump in is between 6am - 7.30am Saturday/Sunday or Friday 11am - 8pm**
- **Bump out Saturday 9.30pm - Midnight, Sunday 3.30pm - 9pm**.
- The speed limit is walking pace with hazard lights activated.
- Cars and trailers need to either park on the side streets.

Camping

Camping is permitted in designated camping areas only. Showers are available in the toilet block. Camping fees apply.

Will you be camping on the grounds? ☐ **YES/NO** ☐

Security

The Picton Show Society provides a number of security personnel who will be in attendance Saturday through to Sunday, with limited personnel on Saturday night. If you deem your exhibit requires more than this, this should be arranged privately, at the exhibitors cost.

Fees

Fees are based on per 3 metre squared (min 3 metres) including GST. Your package (based on both day attendance) will include 4 single day passes (extra passes can be purchased at a reduced price and must be ordered no later than 2 weeks prior to the show otherwise full ticket fares will apply) and 1 Ground Vehicle Vendor Entry Permit to bump in and out.

General Merchandise / Services			
Day(s) Required	Per 3x3 site	Space required	Total Fee
Saturday & Sunday	$100		
Saturday ONLY	$75		
Sunday ONLY - Market Stalls	$50		
Food Vendors			
Day(s) Required	Per 3x3 site	Space required	Total Fee
Saturday & Sunday	$150		
Saturday ONLY	$100		
Sunday ONLY	$75		
Community Group / NFP / Charity Pending Verification			
Saturday & Sunday	$0		$0
Saturday ONLY	$0		$0
Sunday ONLY	$0		$0
Extras			
Saturday Day Pass	$10		
Sunday Day Pass	$10		
Camping	$10		
		Total Charge	

Cancellations

A cancellation of your site less than 4 weeks prior to the show will result in a forfeit of fees. A cancellation prior to this date will result in a refund if your site can be resold, otherwise you will only be entitled to a partial refund of 50%.

If the Picton Show is subject to rearrangement, cancellation or postponement, due to unforeseen circumstances such as inclement weather or other circumstances out of the Show Societies control you will be notified at our earliest convenience immediately following a decision, including but not limited to via Social Media. In the event that the Picton Show is cancelled in whole or part

or ceases to operate, the exhibitor acknowledges and agrees that they may not be entitled to a refund.

Payment

Once your application is approved, you will be sent an invoice to the email provided. You MUST complete payment within 14 days of the issue date. Once bookings are confirmed you will receive a bump in email no later than 2 weeks prior to the show.

Contract Agreement

- ☐ I and my employees, volunteers and agents shall observe and be bound by the Picton Show Society Trade Space Terms, Conditions and Regulations as stipulated within this application form. I accept and acknowledge this by signing and dating this document below.
- ☐ I acknowledge and agree that if these Terms, Conditions and Regulations are not adhered to, this can result in the exhibitor not being permitted to attend future shows or be discreetly removed from the event.
- ☐ I acknowledge that I have completed this form in its entirety and have attached the required supporting documentation.

Name of Applicant: _____

Signature of Applicant _____ Date Signed _____

On completion of this form, please email this form along with your supporting documentation to:

office@pictonshowsociety.com.au

Forms will not be accepted after the 1st of October, 2025.

Office Use Only

- ☐ Public Liability Certificate of Currency/Expiry Date _____
- ☐ Safe Food Handling (If Applicable)
- ☐ Temporary Food Certificate (If applicable)
- ☐ Proof of Community/NFP/Charity Group (If applicable)
- ☐ Photos of stall/products/services sighted
- ☐ Description of items accepted
- ☐ Site Size _____

☐ Site Approved

- ☐ Invoice sent (Date) _____
- ☐ Invoice Number _____
- ☐ Payment Received (Date) _____